

On this the 10th day of January, A. D., 2017, the Commissioners' Court of Chambers County, with the following members present, to-wit:

Jimmy Gore	Commissioner, Precinct No. 1
Larry G. George	Commissioner, Precinct No. 2
Gary Nelson	Commissioner, Precinct No. 3
A. R. "Rusty" Senac	Commissioner, Precinct No. 4
Jimmy Sylvia	County Judge
Heather H. Hawthorne	County Clerk

met in a REGULAR MEETING at which time the following items were discussed, considered, passed or adopted, to-wit:

Judge Sylvia, according to law, opened Court at 9:30 a.m. into Open Session. Bobby Hall, offered prayer and then Judge Sylvia led the audience in the Pledge of Allegiance to the American flag and to the Texas flag.

Agenda item 1.1-Citizen's comments-Hazel Meaux expressed her concerns about the proposed Justice Center and Jail.

Judge Sylvia started with agenda item 13.3 under Health & Welfare.

17-01-01 Motion made by Nelson and seconded by Senac to approve renewal contract for dental and vision services with Michael Fahey, DDS and Diane Gregory, DO.

Passed; Insert.

Judge Sylvia then skipped to several agenda items under Administration.

17-01-02 Motion made by Senac and seconded by Nelson to approve Topsail Energy Baytown, LLC 2016 Reinvestment Zone Agreement.

Passed; Insert.

Agenda item 1.8-Discuss and consider Proclamation recognizing January 22-28, 2017 as Chambers County School Choice Week.

Pulled.

At this time, Judge Sylvia covered agenda item 4.1 under Economic Development & Tourism.

17-01-03 Motion made by Senac and seconded by George to approve Resolution authorizing the submission of a Community Development Fund application to the Texas Department of Agriculture on behalf of Trinity Bay Conservation District for the 2017/2018 funding.

Passed; Insert.

Judge Sylvia skipped to agenda item 1.5 under Administration.

17-01-04 Motion and second made by Commissioners Court to approve the Resolution recognizing Mark Huddleston, Chambers County Commissioner, Pct. 1 for his 24 years of service to Chambers County.

Passed; Insert.

At this time, Judge Sylvia covered agenda item 8.1 under Environmental Protection.

17-01-05 Motion made by Senac and seconded by George to approve the renewal of Interlocal Agreements for City of Beach City, City of Cove, City of Mont Belvieu, and City of Old-River-Winfree-On Site Sewage Facility (OSSF) Inspections.

Passed; Insert.

Judge Sylvia moved to several agenda items under Law Enforcement.

17-01-06 Motion made by Nelson and seconded by Senac to approve payment to Integrity Steel Works for Jail Door Maintenance in the amount of \$7,093.36.

Passed; Insert.

17-01-07 Motion made by George and seconded by Senac to approve overtime pay for Sheriff's Office personnel for securing equipment in the care and control of Constable, Pct. 6. Robert Barrow.

Passed; Insert.

At this time, the court moved to several items under Maintenance & Buildings.

17-01-08 Motion made by George and seconded by Senac to approve Chambers County West Annex north wing renovation schematic.

Passed; Insert.

17-01-09 Motion made by George and seconded by Gore to approve Chambers County West Annex north wing renovation preliminary budget in the amount of \$530,000.

Passed; Insert.

17-01-10 Motion made by George and seconded by Nelson to approve Chambers County West Annex north wing renovation authorization for design drawings and request for quotes.

Passed; Insert.

The court moved to agenda item 1.4 under Administration.

17-01-11 Motion made by Nelson and seconded by George to approve proposal from Star Graphics for Copier Service Agreement.

Passed; Insert.

The court took a short break at 10:38 a.m. and reconvened at 10:55 a.m.

Judge Sylvia started with several agenda items under Health & Welfare.

17-01-12 Motion made by Senac and seconded by George to approve request from the WIC Department to change days of service at the Mont Belvieu office to the 1st and 3rd Thursday of the month. Comments made by Angela Kear.

Passed; Insert.

Agenda item 13.2-Discuss and consider request from the WIC department to improve the waiting room in the Winnie office.

Pulled.

The court then skipped to agenda item 14.1 under Mosquito Control.

Agenda item 14.1-Discuss and consider authorizing the purchase of a 2017 Ford F-150 from Silsbee Ford in the amount of \$34,228.45.

Tabled.

At this time, Judge Sylvia moved to agenda item 17.6 under Personnel.

Agenda item 17.6-Discuss and consider Chambers County Personnel Policy Manual for 2017-Receive into record.

No action; Insert.

Judge Sylvia skipped to several agenda items under Parks & Recreation.

Agenda item 5.1-Discuss and consider options for collection of delinquent 2016 Youth Project Show buyer invoices in the amount of \$17,798.00 and best practices for 2017 billing.

Tabled.

17-01-13 Motion made by George and seconded by Nelson to approve purchase of a Bobcat E50 Compact Excavator from Bobcat in the amount of \$0.00. This is part of the yearly buyback program from Bobcat.

Passed; Insert.

17-01-14 Motion made by George and seconded by Gore to approve purchase of a Diamond 30 ft. boom mower in the amount of \$75,156.26 from Brookside Equipment Sales.

Passed; Insert.

17-01-15 Motion made by Nelson and seconded by Senac to approve purchase of a 2017 Ford F-350 Super Duty from Silsbee Ford in the amount of \$41,159.95 for the Parks department.

Passed; Insert.

17-01-16 Motion made by George and seconded by Senac to approve purchase of a 2017 Ford F-450 Super Duty Cab and Chassis from Silsbee Ford in the amount of \$49,964.95 for the Parks Department.

Passed; Insert.

17-01-17 Motion made by Gore and seconded by George to accept the donation of 3 new scoreboards from East Chambers County Bank for the baseball fields at Cook Park, Winnie, Texas in the amount of \$19,839.00 as well as the terms of the agreement.

Passed; Insert.

At this time, Judge Sylvia covered several agenda items under Safety/Emergency Management.

17-01-18 Motion made by Senac and seconded by George to grant authority to the Office of Emergency Management to solicit RFP's (Request for Proposal) for Disaster Services for 2017 and 2018.

Passed.

17-01-19 Motion made by Senac seconded by George to accept report from the Office of Emergency Management and to follow up on SAFE-D's letter to the County Judge concerning ESD Board Members training as required by law and to accept the hours as presented.

Passed; Insert.

At this time, Judge Sylvia covered several agenda items under Communications/Technology.

17-01-20 Motion made by George and seconded by Nelson to approve purchase of a 2017 Ford Escape from Silsbee Ford for the Technology Department in the amount of \$19,885.20.

Passed; Insert.

17-01-21 Motion made by Nelson and seconded by Senac to approve paying annual radio maintenance service invoice to Harris County Radio Services in the amount of \$31, 277.86.

Passed; Insert.

Judge Sylvia moved to agenda item 12.1 under Airports.

17-01-22 Motion made by George and seconded by Senac to declare 1999 Chevrolet Suburban C2500 as surplus property from Airport.

Passed; Insert.

Judge Sylvia moved along to agenda item 15.1 under Library & Historical.

17-01-23 Motion made by Senac and seconded by Nelson to approve Change Order No. 3 from the City of Mont Belvieu for the Sam and Carmena Goss Library upon receipt of the invoice from the City of Mont Belvieu.

Passed; Insert.

At this time, Judge Jimmy Sylvia covered several agenda items under Personnel.

Agenda item 17.1-Discuss and consider job descriptions-**none**.

17-01-24 Motion made by Senac and seconded by George to approve payroll changes as presented.

Passed; Insert.

Agenda item 17.3-Discuss and consider vacation carryover-**none**.

Agenda item 17.4-Discuss and consider extended medical leave-**none**.

At this time, Judge Sylvia covered several agenda items under Administration.

Agenda item 1.2-Receive into record Monthly reports-Senior Citizen Project Report for December 2016; Certificate of completion for Lyndsey Davis-Texas Public Funds Investment Conference; Certificate of completion for Tony Sims-Award of Financial Reporting Achievement and Texas Public Funds Investment Conference.

Insert.

17-01-25 Motion made by Senac and seconded by George to approve Minutes of December 13, 2016, Regular Meeting and December 16, 2016, Special Called Meeting.

Passed.

17-01-26 Motion made by Senac and seconded by George to approve Official Bond and Oath of Dennis Dugat, Constable, Pct. 1; Jimmy E. Gore, County Commissioner, Pct. 1. Bonds were effective January 1, 2017 prior to swearing in on January 3, 2017.

Passed; Insert.

Judge Sylvia then moved along to several agenda items under Financial.

17-01-27 Motion made by Nelson and seconded by Gore to approve the claim docket as presented.

Passed; Insert.

17-01-28 Motion made by Senac and seconded by Nelson to approve Travel reimbursements and miscellaneous expenditures in the amount of \$1,047.33.

Passed; Insert.

17-01-29 Motion made by George and seconded by Gore to approve Budget amendments/transfers. There were no changes to the budget.

Passed; Insert.

17-01-30 Motion made by Nelson and seconded by George to approve Treasurer's report for month ending November 30, 2016 as presented.

Passed; Insert.

Agenda item 2.5-Auditor's report-**none**.

17-01-31 Motion made by George and seconded by Nelson to approve renewal of 2017 Investment Policy.

Passed; Insert.

Judge Sylvia skipped to agenda item 17.5 under Personnel.

17-01-32 Motion made by Senac and seconded by Gore to approve 2017 Merit raise allocations effective January 15, 2017.

Passed; Insert.

At this time, Judge Sylvia covered agenda item 1. on Supplemental Agenda.

17-01-33 Motion made by Senac and seconded by Nelson to approve Safety Resolution for Texas Association of Counties' Safety Award Program.

Passed; Insert.

The following visitors, department, agency, or business they represent were present in Court today:

Kris Hampton	County Clerk's Office
Mike Lessley	Chambers Co. Project Manager
Nikki Whittington	Chambers County Treasurer
Lauren Van Deventer	County Judge's Office
George Barrera	Purchasing Agent
Bobby Hall	County Engineer
Brian Hawthorne	Chambers County Sheriff
Scott Peal	County Attorney
Kim Turner	Emergency Management
Sarah Cerrone	Economic Development
Lori Sims	Safety
Chambers County Commissioners Court	

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Rex Tunze	Environmental Protection
Michael Manders	Auditor's Office
Aaron Thomas	County Judge's Office
Angela Kear	WIC
Austin Dubose	Technology
Tammy Yarter	IT Director
Jessica Laskoskie	IHC
Bess Woody	Auditor's Office
Haley Avriett	Auditor's Office
Derek Parish	Technology
Lyndsey Davis	Auditor's Office
Denise Hutter	Tax Assessor-Collector
Grant Smith	Parks & Recreation
Lauren Hillyer	Parks & Recreation
Lawrence Lewis	Mosquito Control
Quinten Adams	Communications
Glenn Innerarity	Communications
Wade Thibodeaux	Hometown Press
Sue Hawthorne	Anahuac Progress
Gloria Roemer	Seabreeze Beacon
Bill Stults	AMDD
David Kadjar	Kilgore Park LLC
Nathan Brandimarte	Orgain Bell & Tucker
Sean Williams	Ravago
B.J. Simon	Baytown EDF
Jerry Shadden	Trinity Bay Conservation District

Hazel Meaux

Citizen

Tommie McNeely

Citizen

There being no further business, Court adjourned at 11:52 a.m.

ATTEST:



Heather H. Hawthorne, County Clerk

APPROVED:



Jimmy Sylvia, County Judge

COMMISSIONERS' COURT MINUTES
REGULAR MEETING

January 10, 2017

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17-01-02 Motion to approve Topsail Energy Baytown, LLC 2016 Reinvestment Zone Agreement.

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17-01-04 Motion to approve Resolution recognizing Mark Huddleston, Chambers County Commissioner, Pct.1 for his 24 years of service to Chambers County.

17-01-05 Motion to approve the renewal of Interlocal Agreements for City of

Beach City, City of Cove, City of
Mont Belvieu, and City of Old River-
Winfree On Site Sewage Facility
(OSSF) Inspections.

- 17-01-06 Motion to approve payment to Integrity Steel Works for Jail door maintenance in the amount of \$7,093.36.
- 17-01-07 Motion to approve overtime pay for Sheriff's Department personnel for securing equipment in the care and control on Constable, Pct. 6, Robert Barrow. Constable Barrow explained the need for security for a Constables Sale to be held on Cedar Point on January 25, 2017. He said the county would be reimbursed from the proceeds of the Constables Sale.
- 17-01-08 Motion to approve west annex north wing renovation schematic.
- 17-01-09 Motion to approve west annex north wing renovation preliminary budget in the amount of \$530,000.00.
- 17-01-10 Motion to approve west annex north wing renovation authorization for design drawings and request for quotes.

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17-01-12 Motion to approve request from the WIC Department to change days of service at the Mont Belvieu office to the 1st and 3rd Thursday of the month.

Agenda item 13.2-Discuss and consider request from the WIC department to improve the waiting room in the Winnie office-**Pulled.**

Agenda item 14.1-Discuss and consider authorizing the purchase of a 2017 Ford F-150 from Silsbee Ford in the amount of \$34,228.45-**Tabled.**

Agenda item 17.6-Discuss and consider Chambers County Personnel Policy Manual for 2017-Receive into record-**No action.**

Agenda item 5.1-Discuss and consider Options for collection of delinquent 2016 Youth Project Show buyer Invoices in the amount of \$1,798.00 and best practices for 2017 billing-**Tabled.**

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part of the yearly buyback program from Bobcat.

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Agenda item 17.1-Discuss and consider job descriptions-**none**.

- 17-01-24 Motion to approve payroll changes as presented. Donnie Walters, Sheriff's Office, \$69,682.15; Tommy Henry, Sheriff's Office, Unclassified \$73,085.50; Vanessa Vallejo, Sheriff's Office, Unclassified \$43,331.94; Taylor Wilcox, County Attorney's Office, \$29,026.11;

Katherine Tompkins, Sheriff's Office, \$40,432.44; Dane Listi, District Attorney's Office, \$3,054.18 (Comptroller Judiciary Apportionment); Eric Carcerano, District Attorney's Office, \$3,054.18 (Comptroller Judiciary Apportionment); Kathleen Esquivel, District Attorney's Office, \$3,054.18 (Comptroller Judiciary Apportionment); Taylor Evans, Library System, \$7.25 per hour; Mary Abshire, Library System, Pay group 11 Step 3; Sherry Kubik, County Auditor's Office, Unclassified \$16.00 per hour.

Agenda item 17.3-Discuss and consider vacation carryover-**none**.
 Agenda item 17.4-Discuss and consider extended medical leave-**none**

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none.
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