



## NOTICE OF OPEN MEETING COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS

Notice is hereby given that a **Regular Meeting** of the **Chambers County Commissioners Court** will be held on **Tuesday**, the **23<sup>rd</sup>** day of **January, 2018** at **9:30 a.m.** in the County Courtroom, Anahuac, Texas, at which time the following items will be discussed, considered, passed, or adopted to-wit:

### **REGULAR MEETING AGENDA**

#### **1. ADMINISTRATION**

- 1.1 Citizens' comments
- 1.2 Receive monthly reports
- 1.3 Minutes of December 27, 2017 Regular Meeting
- 1.4 Discuss and consider action on executing an oil and gas mineral lease involving previously foreclosed tax property in Case # 21130, Chambers County, et al vs. Altha Weeks
- 1.5 Public Hearing at 10:00 a.m. regarding a Mass Gathering Permit Application for the Marsh Fest to be held on March 2-4, 2018 (Winnie-Stowell Park)
- 1.6 Discuss and consider approving the Mass Gathering Permit Application for the Marsh Fest to be held on March 2-4, 2018 (Winnie-Stowell Park)
- 1.7 Discuss and consider update from Tyler Technologies-(10:00 a.m.)
- 1.8 Discuss and consider Tax Payment Refund pursuant to Section 31.11 of Texas Property Tax Code, Refund of overpayment or erroneous payment
- 1.9 Discuss and consider authorizing the County Judge, or his designee, to bid on real property within Chambers County for future County use
- 1.10 Discuss and consider adding two (2) copiers to the lease agreement with function4 (West Annex and Solid Waste Department)
- 1.11 Discuss and consider AmeriPort Bldg. 9 Reinvestment Zone Application

#### **2. FINANCIAL**

- 2.1 Claim docket
- 2.2 Travel reimbursements and miscellaneous expenditures
- 2.3 Budget amendments/transfers
- 2.4 Treasurer's report-December 31, 2017
- 2.5 Auditor's report-4<sup>th</sup> Quarter Investments Report-2017
- 2.6 Discuss and consider violation of the Purchasing Policy-Cow Barn Extension Project
- 2.7 Discuss and consider Tax Note Projects Status Report
- 2.8 Discuss and consider 2018 Budget Adjustments Report

#### **3. ROAD & BRIDGE**

- 3.1 Discuss and consider update and rights of way acquisition for FM 1409-**Executive Session**
- 3.2 Discuss and consider property and rights of way acquisition for Kilgore Drainage Project-**Executive Session**
- 3.3 Discuss and consider Chambers County Mayhaw Project land acquisition-**Executive Session**
- 3.4 Public Hearing at 10:00 a.m. for the purpose of changing the subdivision regulations and design criteria manual for development in Chambers County, Texas
- 3.5 Discuss and consider changing the subdivision regulations and design criteria manual for development in Chambers County, Texas

- 3.6 Discuss and consider approving Change Order No. 2 for Angel Brothers for Kilgore Drainage Project Segment One
- 3.7 Discuss and consider authorizing the County Engineer to issue the third Cash Call Letter in accordance with the Kilgore Drainage Construction Agreement
- 3.8 Discuss and consider Southwinds Multifamily Minor Plat for recording in the County Clerk's Map Records, Chambers County, Texas
- 4. ECONOMIC DEVELOPMENT & TOURISM**
  - 4.1 Discuss and consider Amendments to the County's Disaster Recovery Contracts associated to Round 2.1 (12-286-000-5634) and Round 2.2 (13-388-000-7785)
- 5. PARKS & RECREATION**
  - 5.1 Discuss and consider the purchase of a 2018 Ford F-150 Crew Cab (\$31,565.95) and a 2018 Ford Super Duty (\$40,274.95) from Silsbee Ford in the amount of \$71,840.90
  - 5.2 Discuss and consider the purchase of two (2) Scag Mowers from TOP Equipment in the amount of \$25,118.11
- 6. MAINTENANCE & BUILDINGS**
  - 6.1 Discuss and consider accepting N&T Construction as Construction Manager at Risk (CMR) for the Tax Note projects (Winnie Library, Winnie-Stowell Covered Arena & Mosquito Control Building)
- 7. SOLID WASTE**
- 8. ENVIRONMENTAL PROTECTION**
  - 8.1 Discuss and consider the purchase of one (1) Ford F-150 Crew Cab from Silsbee Ford in the amount of \$28,999.75
- 9. SAFETY/EMERGENCY MANAGEMENT**
  - 9.1 Discuss and consider Interlocal Agreement for fire code within the City of Mont Belvieu
  - 9.2 Discuss and consider 2018 funding for the following: **(Volunteer Fire Departments)** Anahuac, Beach City, Cove, Hankamer, City of Mont Belvieu, Oak Island-Double Bayou, Old-River Winfree, Smith Point, Wallisville and **(EMS)** Anahuac, City of Mont Belvieu, Trinity Bay and Winnie-Stowell
  - 9.3 Discuss and consider authorization to go out for bids for a standby contract for finance and audit staff augmentation for surge or emergency work
- 10. COMMUNICATIONS/TECHNOLOGY**
  - 10.1 Discuss and consider paying annual radio maintenance service invoice to Harris County Radio Services in the amount of \$31,258.24
- 11. GOLF COURSE**
- 12. AIRPORTS**
- 13. HEALTH & WELFARE**
- 14. MOSQUITO CONTROL**
  - 14.1 Discuss and consider authorizing the purchase of two (2) 2018 Ford F-150's from Silsbee Ford in the amount of \$58,522.15
- 15. LIBRARY & HISTORICAL**
- 16. LAW ENFORCEMENT**

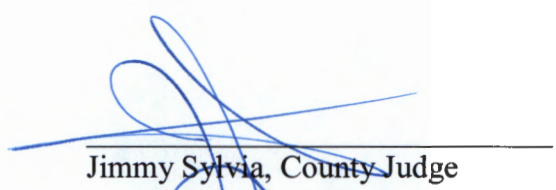
**17. PERSONNEL**

- 17.1 Discuss and consider job descriptions
- 17.2 Discuss and consider payroll changes
- 17.3 Discuss and consider vacation carryover
- 17.4 Discuss and consider extended medical leave
- 17.5 Discuss and consider 2018 Merit Raise Allocations (corrections)
- 17.6 Discuss and consider personnel issue pertaining to longevity pay

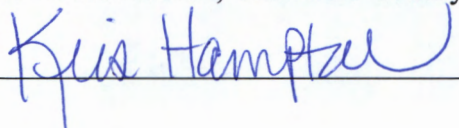
**18. EXECUTIVE SESSION**

- 18.1 Personnel – Section 551.074, Gov. Code, V.T.C.S.
- 18.2 Consultation with Attorney – Section 551.071, Gov. Code, V.T.C.S.
- 18.3 Purchase of Property – Section 551.072, Gov. Code, V.T.C.S.

Dated this the 19 day of JANUARY, 2018

  
Jimmy Sylvia, County Judge

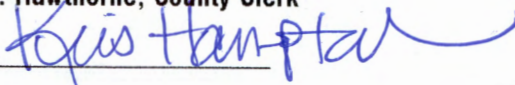
I, the undersigned, County Clerk, do hereby certify that the above Notice of Open Meeting of the Chambers County Commissioners' Court, is a true and correct copy of said Notice, and that I received and posted said Notice on the outer courthouse doors and bulletin board inside the courthouse of Chambers County, Texas, at a place readily accessible to the general public at all times on this the 19<sup>th</sup> day of January, 2018, at 3:21 .m., and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Heather H. Hawthorne, Chambers County Clerk  
 Deputy

FILED FOR RECORD IN:  
Chambers County  
On: 1/19/2018 3:21:46 PM  
Doc Number: 2018 - 4182  
Number of Pages: 3  
Amount: 0.00  
Order#: 20180119000039  
By: KH



Heather H. Hawthorne, County Clerk

Recorded: 





WUG-96-2018-4189

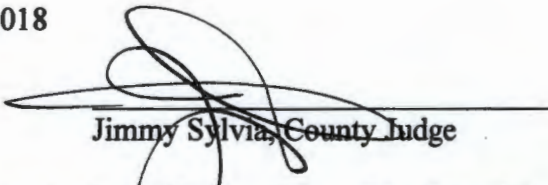
**SUPPLEMENTAL AGENDA  
NOTICE OF SPECIAL CALLED MEETING  
COMMISSIONERS COURT OF CHAMBERS COUNTY, TEXAS**

Notice is hereby given that a Special Called Meeting of the Chambers County Commissioners Court will be held on Tuesday, the 23<sup>rd</sup> day of January, 2018 at 9:30 a.m. in the County Courtroom, Anahuac, Texas, at which time the following items will be discussed, considered, passed, or adopted to-wit:

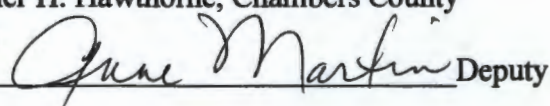
**Special Called Meeting Agenda: (SUPPLEMENTAL TO NOTICE OF MEETING POSTED ON January 19, 2018 at 3:21 p.m.)**

1. Discuss and consider authorization to go out for Bids for a Mosquito Control Grumman AgCat spray aircraft (Hurricane Harvey Recovery Project)
2. Discuss and consider authorization for proposals/qualifications for Design/Build firm to replace the Chambers County Graphic Arts building (Hurricane Harvey Recovery Project)

Dated this the 19 day of January, 2018

  
Jimmy Sylvia, County Judge

I, the undersigned, County Clerk, do hereby certify that the above Notice of Open Meeting of the Chambers County Commissioners' Court, is a true and correct copy of said Notice, and that I received and posted said Notice on the outer courthouse doors and bulletin board inside the courthouse of Chambers County, Texas, at a place readily accessible to the general public at all times on this the 19<sup>th</sup> day of January, 2018, at 4:45 p.m., and said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Heather H. Hawthorne, Chambers County Clerk  
 Deputy

FILED FOR RECORD IN:  
Chambers County  
On: 1/19/2018 4:48:49 PM  
Doc Number: 2018 - 4189  
Number of Pages: 1  
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By: AM



Heather H. Hawthorne, County Clerk  
Recorded: 